

The Great Neck Board of Education
and the
Great Neck Teachers Association (GNTA)
announce the
2016 Summer Scholarship Program

*Application Deadline: April 21, 2016**

Summer Scholarships

Article 52 of the Board of Education-Great Neck Teachers Association Agreement provides funds for summer scholarships. These scholarships will be available for courses or programs that are subject-matter oriented. Interested teachers must apply for scholarships prior to April 25*. Screening of applications will be done by an advisory committee and final selections will be made by May 15.

**Since the Agreement due date falls during a vacation, applications are due by Thursday, April 21.*

Please Note: Approval from the Summer Scholarship Committee does not mean automatic approval from the Inservice Institute, nor does it mean your course is automatically approved for class advancement.

Board of Education

Barbara Berkowitz, President
Lawrence R. Gross, Vice President
Donald L. Ashkenase, Trustee
Monique Bloom, Trustee
Susan Healy, Trustee

District Administration

Dr. Teresa Prendergast, Superintendent of
Schools
John Powell, Assistant Superintendent for
Business
Kelly Newman, Assistant Superintendent for
Elementary Education
Dr. Stephen C. Lando, Assistant Superintendent
for Secondary Education
Dr. Joseph G. Hickey, Assistant Superintendent
for Special Education & Pupil Services

**2016 Summer Scholarship Program
Advisory Committee**

Kim Semder, Chairperson
Elaine Brendel
Terry Hood
Kelly Newman

GNTA Executive Board

Sheila Henchy, President
Elaine Brendel, Vice President
James Daszenski, Vice President
Kim Semder, Vice President
Jennifer Snyder, Vice President
Jeffrey Bernstein, Director
Frank Bua, Director
Luci Legotti, Director
Donna Peirez, Director
Maura Carroll, Treasurer

Summer Scholarship Regulations

1. Recipients must be members of the GNTA Bargaining Unit with confirmed employment for 2016–2017.
2. Scholarships will be awarded for **tuition only** to fund a subject-matter-oriented course, institute, workshop, or seminar. There is no reimbursement for fees or materials.
3. While there are no restrictions on the location of the proposed activity, travel and living expenses will not be included.
4. Only **one course** per person will be funded (equivalent to three credits).
5. Priority is given to first-time applicants.
6. Courses cannot be substituted without prior written Committee approval.
7. Administration courses are **not** funded.
8. Funds for courses during the school year are not issued.
9. Please note: according to current tax law, summer scholarships may be taxable income.
10. **Print the Application form (page 3). Complete and sign it. Send the Application form with a photocopy of the course description and tuition costs to:**
Rosemary Cook, Summer Scholarship Program
Great Neck Teachers Association
The Cottage
343 Lakeville Road
Great Neck, NY 11020
11. **Please keep a copy of all submitted documents for your records.**

Reimbursement Regulations

At the conclusion of the summer program, scholarship recipients are REQUIRED to submit:

1. **ORIGINAL** claim form (in **BLUE** ink).
2. **ORIGINAL** documentation of course completion. **Note: if you are applying for class advancement, please have a second transcript sent to Phipps.**
3. Bursar's paid receipt that SEPARATES TUITION CHARGES FROM ALL OTHER CHARGES, i.e., fees, materials, etc. **THE DISTRICT AND GNTA WILL REIMBURSE TUITION CHARGES ONLY.**
4. Select one (1) of the following as an additional proof of payment. **No other form of payment will be accepted:**
 - a. Original credit card receipt OR
 - b. Copy of credit card statement with your name on the statement (many credit card companies will not provide a statement with your name on it, so please check with your company **before** choosing to pay with a credit card — **we cannot issue reimbursement without your name on the statement**) OR
 - c. Copy of cancelled check, front AND back.
5. Statement from the institution of the exact cost of the course.

You must submit, and identify, the above five (5) pieces of documentation no later than October 1.

Please label and submit all paperwork together. **Any incomplete claim packet WILL BE RETURNED**, thus delaying your reimbursement check. **Please keep a copy of all submitted paperwork for your records.**

Please submit the complete reimbursement packet, for signature, to:

Kim Semder, Summer Scholarship Chairperson
The Cottage

2016 Summer Scholarship Application

Name _____

School _____ Grade/Subject Area _____ Phone (ext.) _____

Position (check one): _____ Full-time Teacher _____ Part-time/Hourly Teacher _____ Nurse

Home Address _____ Phone _____

IMPORTANT: A photocopy of the course (workshop, etc.) description, from the brochure or catalog—also showing tuition costs—MUST BE INCLUDED with this application. **YOUR APPLICATION WILL NOT BE PROCESSED WITHOUT THIS INFORMATION. Please keep copies of your paperwork.**

Course Title _____

Institution _____

Start Date _____ End Date _____

Number of Credits _____ Level of Credits (circle one): graduate undergraduate

Total Hours of Participation ____ Tuition _____

Type of Program (be specific—classroom? online? other?) _____

Have you received a scholarship in a previous year? _____ Yes _____ No

I have read the Summer Scholarship Regulations and agree to abide by them. I understand that my failure to comply may result in forfeiture of any scholarship money awarded and loss of future eligibility.

Signature _____

Date _____

SEND THIS PAGE TO:

Rosemary Cook
Summer Scholarship Program
GNTA — The Cottage
343 Lakeville Road
Great Neck, NY 11020

PHOTOCOPY OF THE COURSE DESCRIPTION & TUITION COSTS MUST BE INCLUDED WITH THIS APPLICATION