EXPENSE REPORT

Great Neck Teachers Association
343 Lakeville Road Great Neck, New York 11020

2019

NAME
ADDRESS
PURPOSE OF EXPENSES

DATE	DESCRIPTION	VENDOR	AMOUNT
		TOTAL:	

Gas Reimbursement will be refunded at the 2019 Standard Mileage Rate of **$.58** per mile.

Comments

I certify the above expenses were incurred for GNTA business and I have attached all receipts and supporting documentation.

Signature:

Date: